

## Virtual Exhibit Guidelines

This show will also be displayed on our website, [www.laurelarts.org](http://www.laurelarts.org). The artist understands and agrees that Laurel Arts reserves the right to reproduce and distribute the images through print and/ or electronic media for promotion of the exhibition. The artist grants Laurel Arts the right to allow authorized agents to photograph and/or videotape the artwork and to use or reproduce images of the artwork for publicity and educational purposes. The artist confirms there are no existing copyrights on the listed artwork (s) that interfere with these conditions and will retain all copyrights to his/her artwork(s).

### Entry Procedures

- \* Open to all artists 18 years of age or older.
- \* Maximum of 6 entries per artist and entries may not have been displayed at the Dressler Center for at least the past 3 years.
- \* For 1 — 3 entries: Non-refundable fee of \$25 made payable to Laurel Arts.
- \* For 4-6 entries: Non-refundable fee of \$35 made payable to Laurel Arts.
- \* Artwork should be original and able to stand securely.
- \* All hanging artwork must be properly wired for hanging. No sawtooth hangers.
  - \* For freestanding pieces, the only size restriction are the doorways at 32"

\* and there are 4-7 steps depending on which entrance you use.

- \* Two printed submission cards must accompany each entry (see example boxes) and include artist's name, address, phone, title of work, medium and price or NFS (if not for sale).
- \* Attach one card to the back of each entry and provide the other card to staff.
- \* Artists must offer at least one-half of their submissions for sale.

For 3 submissions, 2 would be for sale  
For 5 submissions, 3 would be for sale.

- \* Laurel Arts will transact all sales and sales tax. We will also retain a 30% commission on gallery sales. Please price your work accordingly.
- \* All work must be signed in at drop off and signed out at pick up with staff.
- \* All entries will be handled with care, however the Philip Dressler Center for the Arts is not responsible for any loss or damage.